

# **Muscoda Public Library Public Behavior Policy**

## **Philosophy**

The library environment shall be safe, pleasant and comfortable. The Library Board seeks to place as few restrictions as possible on library use. In general, behavior is permitted as long as it does not disturb or infringe on the rights of other library patrons or threaten or cause damage to property.

## **Applicable Laws and Ordinances**

All persons using the library must obey the laws of the United States and Wisconsin as well as any applicable local ordinances. Staff has been instructed to enforce ordinances that relate to the library and library property.

## **Rules of Conduct**

1. Alcohol, illegal drugs, and those under the influence of either are not permitted in the library.
2. Smoking, vaping, or the use of chewing tobacco or similar products are not permitted in the library.
3. Carrying of concealed or open firearms is prohibited.
4. Physical or verbal harassment of other library customers or staff is not permitted.
5. Solicitations for donations, sales or petitions inside the library are not permitted.
6. Theft, damage, and tampering with library property is not permitted.
7. Parents and other legal guardians are responsible for the behavior of their minor children in the library.
8. Consumption of food or beverages is allowed in designated locations. No food and only covered drinks are allowed in the vicinity of library computers.
9. Sleeping, bathing, shaving, or washing of clothing in the library is not permitted.
10. Library users must wear shoes and be fully clothed.
11. Cell phones and other devices should be silenced or set to vibrate. All conversations, both phone and personal, must be kept at a volume that is courteous to others.
12. All library users must respect others' reasonable expectations of privacy.
13. Any behavior which, in the judgment of library staff, disturbs or infringes on the rights of other patrons is not permitted.

## **Consequences of Prohibited Behavior**

Persons who violate this policy are subject to loss of library privileges at the discretion of the library staff. Suspensions of privileges may be short term or long term depending on the nature of the offense. A person whose library privileges have been suspended may appeal the suspension in writing to the Library Board, whose decision in the matter shall be final.

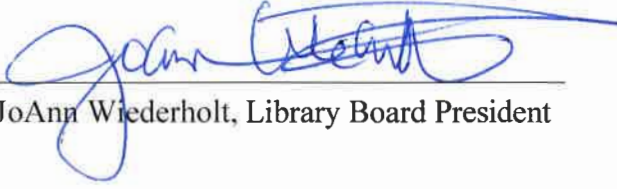
## **Administration of this Policy**

The Library Director shall be responsible for the administration and interpretation of this policy.

## **Muscoda Public Library Public Behavior Policy**

### Adoption

This policy has been adopted by action of the Library Board of Trustees on the 14th day of May, 2025.



JoAnn Wiederholt, Library Board President