

Muscoda Public Library

Bulletin Board and Distribution of Literature Policy

Philosophy and Purpose

As part of its mission to provide information for the community, the library will post notices of events and services of interest to the public. The library will also allow the distribution of pamphlets, brochures, and similar information pieces, provided there is room for such material in the library. Posting of a notice or placement of materials for display does not imply endorsement by library staff or the Board of Trustees.

Posting Priorities

Because of limited space in posting areas, there may not be room to post or display every notice or piece of literature brought to the library. Priority will be given to:

1. Library events.
2. Information about area cultural events.
3. Information or literature about educational services and events.
4. Announcements of programs and other activities by non-profit organizations.
5. Announcements and literature of a commercial nature from for-profit organizations receive the lowest priority.

Religious and political materials are permissible only for informational purposes or special events; materials which have the primary effect to evangelize a single point of view will not be displayed.

Posting Approval and Removal


Limited space generally allows only short-term notices. The director or appointed library staff must approve all postings and will prohibit postings which do not meet library standards. Library staff will place and remove postings promptly. Each item posted must be dated and initialed. The library will not be responsible for returning posted materials.

Administration of this Policy

The Library Director shall be responsible for the administration and interpretation of this policy.

Adoption

This policy has been adopted by action of the Library Board of Trustees on the 16th day of December, 2024.


JoAnn Wiederholt, Library Board President